

## MINUTES OF THE DECEMBER 20, 2018 ACTION MEETING

The December Action Meeting of the Pennsbury Board of School Directors was held in the Fallsington School Multi-Purpose Room on Thursday, December 20, 2018. Mr. Kannan called the meeting to order at 7:45 p.m. The first order of business was the Pledge of Allegiance.

Board Members Present: Mr. Palmer, Mrs. Redner, Mr. Sanderson,  
Mr. Schwartz, Mrs. Toy-Dragoni, Mrs. Wachspress,  
Mr. Waldorf and Mr. Kannan.

Board Member Absent: Mrs. Lawson.

Administrators Present: Dr. Gretzula, Ms. Aldridge, Mr. Bader, Mr. Dorsey,  
Mr. Dumin, Mrs. Godzieba, Mrs. Langtry, Mrs. Rarrick,  
Mrs. Ricci and Mrs. Spack.

Administrator Absent: Mrs. Morett.

Others Present: Mr. Cooper and Mr. Turner, Student Representatives and  
Mr. Amuso, Solicitor.

Mr. Kannan reported that the Board met in Executive Session prior to the Board Meeting to discuss legal and personnel matters.

### LYFT PENNSBURY CHARACTER AWARD RECOGNITION

Pastor Vicky Allen, Executive Chair of LYFT, announced that for November 2018, four students are being recognized for exemplifying the character trait of responsibility. This award recognizes the recipient as one who accepts and takes personal responsibility for his or her behaviors, actions and decisions whether at home, in school or in the community. They acknowledge mistakes, apologize when appropriate and do not blame others. He or she always follows through with all routine assignments, activities and other commitments and may often volunteer for special duties. The November 2018 awardees are Brienna Smith, a 4<sup>th</sup> grader at Eleanor Roosevelt Elementary, Maggie O'Dunne, a 5<sup>th</sup> grader at Makefield Elementary, Rachel Stein, a 6<sup>th</sup> grader at Charles Boehm Middle and Rebecca Guloy, a 9<sup>th</sup> grader at Pennsbury High School.

Mr. Sanderson announced that for December 2018, four students are being recognized for exemplifying the character trait of fairness and sportsmanship. This award recognizes the recipient as one who is impartial and treats others without favoritism or discrimination and plays by the rules. He or she takes turns and shares. The person is open-minded and listens to others. He or she does not take unfair advantage of others. While the young person may value competition, he or she never lets a desire to win overcome courtesy, respect and fair play.

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### LYFT PENNSBURY CHARACTER AWARD RECOGNITION (continued)

The December 2018 honorees are Kate Piccionotti, a 5<sup>th</sup> grader at Fallsington Elementary, Sydney Becker, a 3<sup>rd</sup> grader at Eleanor Roosevelt Elementary, Brian Drewes, an 8<sup>th</sup> grader at Charles Boehm Middle and Kiana McIntosh, a senior at Pennsbury High School.

### MIDDLE SCHOOL SCHEDULING RECOMMENDATIONS – MRS. RICCI & MR. BECKER

Mrs. Ricci and Mr. Becker provided an overview of middle school scheduling describing the process, areas of concern, the proposal for the middle school schedule as it stands right now with the current bell schedule, the benefits of the proposed schedule, the timeline for implementation and the next steps. Mrs. Ricci gave a detailed explanation of the resource period. The team is proposing implementation of the proposed schedule in the 2020-2021 school year with plans to continue to receive feedback from stakeholders, work with PEA leadership, continue curriculum work, work with leadership on staffing implications and communicate updates to families and students.

Mrs. Ricci addressed questions regarding Physical Education, Mathematics and other content areas as well as Home Room in the proposed Middle School Schedule.

### COMPREHENSIVE PLAN OVERVIEW – JOANN PEROTTI

Dr. Gretzula introduced Ms. JoAnn Perotti, Director of Strategic Services at the Bucks County Intermediate Unit, who provided an overview of the District's three year visioning process to determine its priorities and goals to continuously improve the school system. Ms. Perotti explained her role as facilitator assisting the District to keep compliant with the requirements set in place by the Pennsylvania Department of Education. She outlined the District Profile including the Mission Statement, Shared Values, the educational community and the District-Level Planning Team to make sure that the goals and strategies developed reflect the belief of the District. The core foundations that make up the Comprehensive Plan are standards, curriculum, instruction, assessment, safe and supportive schools, materials and resources, staff professional education and special education. Ms. Perotti outlined the timeline for the Comprehensive Plan with the requirement by the Pennsylvania Department of Education to submit the Comprehensive Plan electronically by November 30, 2019 including the Special Education Plan.

A survey is posted on the Pennsbury website for community feedback available until January 15, 2019. A community conversation is planned on February 27, 2019 at William Penn Middle School to discuss the survey and provide updates for all stakeholders including staff, community and students.

Questions were addressed by Ms. Perotti.

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### STUDENT REPRESENTATIVES' REPORTS

Mr. Turner reported that the sophomore formal took place on Friday, December 7<sup>th</sup>. In regards to sports, boys' basketball is 5 games into the season with 2 wins and 3 losses. The wrestling team had its first tournament over the weekend. The girls' and boys' indoor track teams had their first meets and are soon headed back to Lehigh University this week to compete. The school conducted another fire drill last week making sure everyone knows the procedure in both buildings in case of an emergency. Earlier in December, 8<sup>th</sup> graders from the three middle schools had the opportunity to tour Pennsbury's campus with NHS members showing them around. The MultiCultural Youth Leaders Club hosted a Food Fair with a Gingerbread Building Contest after school today as a fun and delicious way of getting students from an array of backgrounds to share their culture through traditional cuisine. The Pennsbury Young Engineers Club hosted a winter coat drive over the course of the last few weeks and encouraged students and faculty to bring in jackets, coats or other warm clothing so they could be donated to those less fortunate in our community. This week, teachers planned to show students a video relating to the Pennsbury Peace Challenge. This month's video highlighted the idea of exemplifying kindness. On Tuesday of this week a Principals' Advisory Club meeting reviewed how in Pennsbury through the Peace Challenge students are incorporating social and emotional learning into daily routines and discussed where we believe we are currently as a school on the spectrum of cultural acceptance and how we can best work to become culturally proficient.

Mr. Cooper reported that Pennsbury High School held their annual prom fashion expo where seniors could take to the runway and show off their outfits for this year's senior prom. Our team of prom chairs as well as our prom committee have already started working tirelessly on the 2019 senior prom and we cannot wait to see what they are planning and creating for the senior class this year. In the sports spectrum, voting for Pennsbury's Annual Sports Night Queen is underway with tomorrow being the last day for voting. Sports Night classes have also been underway this entire marking period so the teams have been coming up with their dances as well as art committees forming for both the Orange and Black teams. Sports Night is set for March 15<sup>th</sup> and 16<sup>th</sup> so the anticipation is growing more and more each day. The Pennsbury High School mini-Thon Club will be hosting a Winter Formal in support of kids that suffer from cancer. This event is reserved for upperclassmen and is scheduled to take place on January 11<sup>th</sup> at 7:00 p.m. in the Falcon Gym Cafeteria for \$15. In other charitable news, the Pennsbury High School's Interact Club hosted their Annual Senior Citizen Holiday Dinner last Friday, December 14<sup>th</sup>. Many other clubs had involvement in this afternoon as well, such as the PHS Track Team who had the role of student servers alongside the Interact Club. Involvement also included the Dance Team who performed a routine for the senior citizens as well as music and other entertainment provided by the Falcon Strings Ensemble as well as the Pennsbury Chamber Choir. Pennsbury High School will be hosting a senior college assembly which will include a panel of Pennsbury Alumni who will answer questions and discuss the college process as well as anything that is associated with the college search experience.

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### SUPERINTENDENT'S REPORT

Dr. Gretzula reported on the following:

Across the District  
In the Schools  
Commendable Accomplishments

His report has been posted on the Pennsbury Website under "This Month in Pennsbury."

### BUCKS COUNTY TECHNICAL HIGH SCHOOL JOINT BOARD COMMITTEE

Mr. Schwartz reported that the Joint Board Committee of the Tech School met two nights ago. Elections were held for Board Officers for the 2019 Calendar Year with a new Superintendent of Records commencing in July. The Board approved acceptance of a Pennsylvania Department of Education Grant for \$50,000 for equipment that comes with a school match of another \$50,000. The Joint Board approved the incoming freshmen student quota to be at 425 students with Pennsbury receiving 93 of these slots. The Instructor for the Outdoor Power Equipment Class, Jeffrey Cesari, finished in second place in the 2018 Harbor Freight Tools for Schools Prize for Teaching Excellence. The competition was a national event and over 500 teachers competed. Mr. Cesari was honored on November 15<sup>th</sup> by the Harbor Freight Representative who ordered the school a tool cart and gave \$35,000. Mr. Cesari has been a dedicated professional to the tech school for over 23 years and also received \$15,000 personally for his accomplishment.

### ADDENDUMS

Mr. Sanderson announced the following addendums to the Board Action Agenda for the Meeting of December 20, 2018:

#### Under New Business

Item P – Special Auditor Engagement

Item N and O were not approved at last month's Board Meeting so they are presented for approval this evening.

#### Under Personnel Changes Professional

Item M – Resignations/Terminations

Item N – Election of Teachers 2018-2019

Item O – Extension of Substitute Appointments

Item P – Sabbatical Leave of Absence

Item Q – Medical Leave of Absence

Item R – Reinstatement from Medical Leave of Absence

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ADDENDUMS (continued)

Under Personnel Changes Professional (continued)

- Item S – Child Rearing Leave of Absence
- Item T – Reinstatement from Child Rearing Leave of Absence
- Item U – General and Athletic Supplementals – 2018-2019 School Year
- Item V – Employment Agreement Superintendent

Under Personnel Changes Classified

- Item L – Resignations/Terminations
- Item M – Leave of Absence
- Item N – Leave of Absence – Extended
- Item O – Child Rearing Leave of Absence
- Item P – Permanent Employment
- Item Q – Temporary Position
- Item R – Temporary Appointments – For Information Only

Mr. Clarke read a statement to the public regarding an article published locally today. He confirmed that the District does not comment on personnel matters nor on litigation that may or may not have been filed. Mr. Clarke stated that the District has not received any credible claims of retaliation against District Administrators and is working with insurance council to respond to any other claims to established administrative procedures. The District will respect that process. Mr. Clarke added that that there would be no further comment on this article and the District will not respond to questions regarding the article from members of the public this evening.

PUBLIC COMMENT

Mr. Kannan opened the floor to public comment at 9:11 p.m. The following people came forward to speak and public comment was closed at 10:01 p.m.

Jeff Benedetto, Lower Makefield Township	Right to Know; Published Article; Dr. Gretzula
Lizanne Wilkinson, Lower Makefield Township	Special Education Trends
Frank Carr, Falls Township	Solicitor’s and Superintendent’s Contract; Facilities/Classrooms
Mira Berzofsky, Lower Makefield Township	Board Communications
Irene Tarasov, Lower Makefield Township	Edgewood Transportation; Special Education
Robert Abrams, Lower Makefield Township	Tech School Enrollment; Teacher/Ratio Business Administrator; Solicitor’s Contract

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PUBLIC COMMENT (continued)

Adam Simon, Lower Makefield Township  
Linda Greenberg, Lower Makefield Township

Well-Being of Students – Action Needed  
Middle School Curriculum;  
World Languages  
Pennsbury School District  
Center for Student Learning  
Support  
Middle School Curriculum  
Naming of Baseball Field; Leadership

Lucy Walter, Non-Resident  
James Thompson, Non-Resident  
Dr. Janine Dalwich, Falls Township  
Amy Waters, Lower Makefield Township  
Tracy Curtis, Lower Makefield Township

Dr. Gretzula addressed public comments.

ACTION BOARD MEETING MINUTES

The November 15, 2018 Action Board meeting was rescheduled to December 6, 2018 due to inclement weather so there were no November Board Minutes to approve.

FINANCIAL STATEMENTS

A motion was made by Mr. Schwartz, seconded by Mr. Palmer and unanimously approved with no abstentions that the Pennsbury School District Financial Statements for the General, Special Programs and Student Activities Funds for the month of October 2018 and the budget transfers listed be approved subject to audit. (Appendix A)

BILLS PENDING – ALL FUNDS

A motion was made by Mr. Schwartz, seconded by Mr. Palmer and unanimously approved with no abstentions that the Pennsbury School District bills for “All Funds” in the amount of \$17,836,702.05 be approved for payment. (Appendix B)

OLD BUSINESS

There is no Old Business on the agenda for December 20, 2018.

NEW BUSINESS

A motion was made by Mr. Schwartz, seconded by Mrs. Toy-Dragoni and unanimously approved with no abstentions that the Board approve Items A and B on pages 5-1, Items D through J on pages 5-2 through 5-9, Items M through P on pages 5-10 through 5-12 of the Official Board Agenda.

MINUTES OF THE DECEMBER 20, 2018 ACTION MEETING

NEW BUSINESS

A. SETTLEMENT AND RELEASE AGREEMENT

MOTION: Move that the Board approve the proposed Settlement and Release Agreement between the District and S.J. and J.J., individually and on behalf of their child, A.J. The District shall pay the student's tuition at New Hope Academy in the following tuition amounts: \$28,725.24 for the 2018/2019 term, \$38,000 for the 2019/2020 term, \$39,500 for the 2020/2021 term, \$41,000 for the 2021/2022 term, and \$42,500 for the 2022/2023 term. The District will also provide transportation to and from New Hope Academy throughout each school term.

B. GERMANY/AUSTRIA/SWITZERLAND TRIP

MOTION: Move that the Board approve the Pennsbury High School German students to attend the Germany, Austria and Switzerland trip as listed.

Germany/Austria/Switzerland Trip  
June 24 – July 3, 2019  
Number of Students: approximately 15  
Cost to parents: approximately \$3,700 - \$4,600 per student  
Cost to District: no cost to District.

D. WINTER SPORTS TEAMS TOURNAMENT EVENTS

MOTION: Move that the Board approve participation of Pennsbury sports teams in the tournaments as listed.

Indoor Track      Ursinus High School Invitational  
Boys & Girls      December 8, 2018  
                            Collegeville, PA  
                            Cost: approximately \$500

Indoor Track      Ocean Breeze Freedom Games  
Boys & Girls      January 5 – 6, 2019  
                            New York, NY  
                            Cost: approximately \$500

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NEW BUSINESS

D. WINTER SPORTS TEAMS TOURNAMENT EVENTS (continued)

Indoor Track Boys & Girls	Millrose Games Trials January 9, 2019 New York, NY Cost: approximately \$400
Indoor Track Boys & Girls	Ocean Breeze High School Invitational January 26 – 27, 2019 New York, NY Cost: approximately \$500
Indoor Track Boys & Girls	Millrose Games (if qualified) February 9, 2019 New York, NY Cost: approximately \$250
Indoor Track Boys & Girls	Lehigh University Track and Field Carnival February 9, 2019 Bethlehem, PA Cost: approximately \$250
Varsity Baseball	The Ripken Experience March 20 – 24, 2019 Myrtle Beach, SC Cost: no cost to the District

E. ACT 1 BUDGET RESOLUTION

RESOLUTION: WHEREAS, on June 27, 2006, the Pennsylvania legislature passed Act 1 of Special Session 2006, entitled the “Taxpayer Relief Act” (hereinafter “Act 1”);

WHEREAS, Act 1 requires school districts to limit tax increases to the level set by an inflation index unless the tax increase is approved by voters in a referendum or the school district obtains from the Department of Education or a court of common pleas certain referendum exceptions;



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NEW BUSINESS

E. ACT 1 BUDGET RESOLUTION (continued)

WHEREAS, Act 1 does, however, allow a board of school directors to elect to adopt a resolution indicating that it will not raise the rate of any tax for the support of the public schools for the following fiscal year by more than its index, provided this resolution must be adopted no later than 110 days prior to the date of the election immediately preceding the upcoming fiscal year;

WHEREAS, the Pennsbury School District index for the 2019-2020 fiscal year is 2.3%;

WHEREAS, the Pennsbury School District Board of Directors has made the decision that it shall not raise the rate of any tax for the support of the Pennsbury School District for the 2019-2020 fiscal year by more than its index.

AND NOW, on this 20th day of December, 2018, it is hereby RESOLVED by the Pennsbury School District (hereinafter "District") Board of Directors (hereinafter "Board") the following:

1. The Board certifies that it will not increase any school district tax for the 2019-2020 school year at a rate that exceeds the index as calculated by the Pennsylvania Department of Education.
2. The Board certifies that it will comply with the procedures set forth in Section 687, of the Pennsylvania Public School Code (hereinafter "School Code"), 24 P.S. §6-687, for the adoption of its proposed and final budget.
3. The Board certifies that increasing any tax at a rate less than or equal to the index will be sufficient to balance its final budget of the 2019-2020 fiscal year.
4. The Administration of the District will submit the District's information on a proposed increase in the rate of a tax levied for the support of the District to the Pennsylvania Department of Education on the uniform form prepared by the Pennsylvania Department of Education no later than five days after the Board's adoption of this Resolution.

MINUTES OF THE DECEMBER 20, 2018 ACTION MEETING

NEW BUSINESS

E. ACT 1 BUDGET RESOLUTION (continued)

5. The Administration of the District will send a copy of this Resolution to the Pennsylvania Department of Education no later than five days after the Board's adoption of this Resolution.
6. The Board understands and agrees that by passing this Resolution it is not eligible to seek referendum exceptions under Section 333(f) of Act 1 and is not eligible to request approval from the voters through a referendum to increase a tax rate by more than the index as established for the 2019-2020 fiscal year.
7. Once this Resolution is passed, the Administration of the District is not required to comply with the preliminary budget requirements set forth in paragraphs (a) and (c) of Section 311 of Act 1. Provided, however:
  - (a) The Board understands and agrees that, upon receipt of the information submitted by the District as set forth in paragraphs 4 and 5 above, the Pennsylvania Department of Education shall compare the District's proposed percentage increase in the rate of the tax with the index.
  - (b) Within ten days of the receipt of this information, the Pennsylvania Department of Education shall inform the District whether its proposed tax rate increase is less than or equal to the index.
  - (c) If the Pennsylvania Department of Education determines that the District's proposed increase in the rate of the District's tax exceeds the index, the District is subject to the preliminary budget requirements as set forth in paragraph (a) and (c) of Section 311 of Act 1.

F. SOLICITOR REAPPOINTMENT

MOTION: Move that the firm of Rudolph Clarke, LLC be appointed as solicitor for the Pennsbury School District at a monthly retainer of \$1,750 and an hourly rate of \$150 as presented in the proposed agreement.

MINUTES OF THE DECEMBER 20, 2018 ACTION MEETING

NEW BUSINESS

G. LEGAL SERVICES

MOTION: Move that the Board approve the agreement between Sweet, Stevens, Katz & Williams LLP to provide counsel relating to special education matters for the Pennsbury School District effective July 1, 2019 based upon the following:

- For the 2019-2020 fiscal year, a base hourly rate for non-routine matters will remain at \$195 per hour for attorneys.
- The rate for routine or general advice will be \$160 per hour for attorneys.
- The rate will be \$125 per hour for legal assistants.

H. YEAR END AUDIT

MOTION: Move that the Board accept the report of Maillie, LLP for the Pennsbury School District for the fiscal year ended June 30, 2018, as presented in the *Annual Financial Report, Year Ended June 30, 2018*.

I. YEAR END TRANSFERS

MOTION: Move that the following year end budget transfers for the 2017-2018 fiscal year be approved.

<u>FUNCTION/OBJECT</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
11-- 1--	Regular Education-Salaries	\$ (319,780.00)
11-- 2--	Regular Education-Benefits	669,396.00
11-- 3--	Regular Education-Professional Services	13,143.00
11-- 5--	Regular Education-Other Services	(134,083.00)
11-- 6--	Regular Education-Supplies	(122,161.00)
11-- 7--	Regular Education-Equipment	(4,000.00)
11-- 8--	Regular Education-Other Objects	(2,061.00)
12-- 1--	Special Education-Salaries	(131,963.00)
12-- 2--	Special Education-Benefits	108,049.00
12-- 3--	Special Education-Professional Services	178,755.00
12-- 5--	Special Education-Other Services	1,245,178.00
12-- 6--	Special Education-Supplies	(111,570.00)
12-- 7--	Special Education-Equipment	(4,341.00)
12-- 8--	Special Education-Other Objects	2,252.00

MINUTES OF THE DECEMBER 20, 2018 ACTION MEETING

NEW BUSINESS

I. YEAR END TRANSFERS (continued)

13--	1--	Vocational Education-Salaries	(62,874.00)
13--	3--	Vocational Education-Professional Services	(11,082.00)
14--	1--	Other Instructional-Salaries	(67,411.00)
14--	2--	Other Instructional-Benefits	(25,760.00)
14--	4--	Other Instructional-Property Services	(275.00)
14--	5--	Other Instructional-Other Services	2,719.00
14--	6--	Other Instructional-Supplies	275.00
18--	1--	Pre-Kindergarten-Salaries	12,832.00
18--	2--	Pre-Kindergarten-Benefits	13,547.00
18--	6--	Pre-Kindergarten-Supplies	(12,832.00)
18--	7--	Pre-Kindergarten-Equipment	4,509.00
18--	8--	Pre-Kindergarten-Other Objects	15,854.00
21--	1--	Pupil Services-Salaries	(75,900.00)
21--	2--	Pupil Services-Benefits	37,000.00
21--	3--	Pupil Services-Professional Services	105,355.00
21--	6--	Pupil Services-Supplies	(11,748.00)
22--	1--	Instructional Services-Salaries	(68,539.00)
22--	2--	Instructional Services-Benefits	28,076.00
22--	3--	Instructional Services-Professional Services	11,870.00
22--	5--	Instructional Services-Other Services	(3,300.00)
22--	6--	Instructional Services-Supplies	(8,570.00)
23--	1--	Administration-Salaries	(142,355.00)
23--	2--	Administration-Benefits	(111,378.00)
23--	3--	Administration-Professional Services	331,099.00
23--	6--	Administration-Supplies	(753.00)
23--	7--	Administration-Equipment	3,408.00
24--	2--	Health Services-Benefits	25,743.00
24--	3--	Health Services-Professional Services	27,589.00
25--	2--	Business-Benefits	2,938.00
25--	3--	Business-Professional Services	(2,938.00)
26--	1--	Plant Operations-Salaries	(158,985.00)
26--	2--	Plant Operations-Benefits	104,087.00
26--	4--	Plant Operations-Property Services	(74,695.00)
26--	5--	Plant Operations-Other Services	(8,800.00)
26--	6--	Plant Operations-Supplies	(232,512.00)
27--	1--	Transportation-Salaries	(214,621.00)
27--	2--	Transportation-Benefits	(49,979.00)

MINUTES OF THE DECEMBER 20, 2018 ACTION MEETING

NEW BUSINESS

I. YEAR END TRANSFERS (continued)

27--	3--	Transportation-Professional Services	55,197.00
27--	5--	Transportation-Other Services	(291,000.00)
27--	6--	Transportation-Supplies	(148,151.00)
27--	7--	Transportation-Equipment	92.00
28--	1--	Central Services-Salaries	(69,384.00)
28--	2--	Central Services-Benefits	5,907.00
29--	5--	Other Support Services-Other Services	254.00
32--	2--	Athletics-Benefits	(25,743.00)
32--	4--	Athletics-Property Services	875.00
32--	5--	Athletics-Other Services	(4,915.00)
32--	6--	Athletics-Supplies	10,000.00
32--	7--	Athletics-Equipment	40.00
32--	8--	Athletics-Other Objects	(6,000.00)
33--	3--	Community Services-Professional Services	7,646.00
33--	6--	Community Services-Supplies	564.00
51--	8--	Debt Services-Other Objects	(1,023,790.00)
51--	9--	Debt Services-Other Financing Uses	195,000.00
52--	9--	Fund Transfers	525,000.00

J. DESIGNATIONS OF FUND BALANCE

MOTION: Move that the Board approve \$10,259,451 as Committed Fund Balance effective December 20, 2018 for the purposes listed:

\$ 1,785,000	Fund Balance Appropriation
\$ 3,474,451	PSERS Employer Contribution Contingency
\$ 2,500,000	Capital Expenditure Contingency
\$ 2,500,000	Health Insurance Contingency

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NEW BUSINESS

M. OVERNIGHT EDUCATIONAL AND OTHER LEAVES

MOTION: Move that the overnight educational and other leaves be authorized for the individuals listed, and if a substitute becomes necessary the Superintendent would be authorized to designate one.

WITHIN STATE:

<u>NAME</u>	<u>PURPOSE</u>	<u>LOCATION</u>	<u>DATE</u>	<u>ESTIMATED COST</u>
Gogoi, Amy Teacher/Pennwood	PSEA House of Delegates	Philadelphia, PA	11/30-12/1	\$ - 0 -
Peirce, Nicole Teacher/ER	PSEA House of Delegates	Philadelphia, PA	11/30-12/1	\$ - 0 -
Aldridge, Elizabeth Dir., Pupil Services	Center for Safe Schools 20 <sup>th</sup> Anniversary Conf.	Harrisburg, PA	12/11-12	\$ 867.42

N. BOARD POLICY

Board Policy 008.1R1 – Organizational Chart

MOTION: Move that the Board cancel Board Policy 008.1 titled *Organizational Chart* and approve Board Policy 008.1R1 by the same title, effective December 6, 2018.

O. BOARD POLICY

Board Policy 323.1R1 – Tobacco, E-Cigarettes, and Vaping Device Use

MOTION: Move that the Board cancel Board Policy 323.1 titled *Tobacco Use* and approve Board Policy 323.1R1 titled *Tobacco, E-Cigarettes, and Vaping Device Use*, effective December 6, 2018.

P. SPECIAL AUDITOR ENGAGEMENT

MOTION: Move that the Board approve the engagement of Heffler, Radetich & Saitta, LLP to conduct a review of the Center for Student Learning Charter School finances at a cost not to exceed \$22,000.

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NEW BUSINESS

A motion was made by Mr. Palmer, seconded by Mr. Waldorf and approved with one abstention (Mrs. Wachspres abstained from voting) that the Board approve Item C on page 5-1 of the Official Board Agenda.

C. THE PEACE CENTER GIRLS UNLIMITED PROGRAM

MOTION: Move that the Board approve participation in The Peace Center Girls Unlimited Program for our 7<sup>th</sup> grade female students beginning approximately mid-January to March 2019 at a cost of approximately \$13,869.

A motion was made by Mr. Waldorf, seconded by Mr. Schwartz and unanimously approved with no abstentions that the Board approve Items K and L on page 5-9 of the Official Board Agenda.

K. DONATION

Makefield Elementary School

MOTION: Move that the donation of a LG LCD computer monitor received from Catherine Smith be accepted with appreciation.

L. DONATION

Pennsbury School District

MOTION: Move that the donation of a pallet of rock received from Morton Salt be accepted with appreciation.

A motion was made by Mr. Schwartz, seconded by Mr. Waldorf and unanimously approved with no abstentions that the Board approve Items A through K on pages 6-1 through 6-6 and Items M through U on pages 6-7 through 6-11 of the Official Board Agenda.

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PERSONNEL CHANGES

PROFESSIONAL

A. RESIGNATIONS/TERMINATIONS

MOTION: Move that resignation of the professional employees listed be accepted on the effective dates indicated.

<u>NAME</u>	<u>REASON</u>	<u>DATE HIRED</u>	<u>EFFECTIVE DATE</u>
Remmey, Alice	Resignation	08/29/2013	01/24/2019
VanDerbas, Nancy	Retirement	09/04/1979	02/12/2019

B. ELECTION OF TEACHERS – 2018-2019

MOTION: Move that the following professional personnel be appointed as teachers, and where indicated, full time substitute teachers for the 2018-2019 school year on the effective dates as indicated and at the salaries indicated pending completion of appropriate documentation and clearances.

<u>NAME</u>		<u>SALARY</u>	<u>EFFECTIVE DATE</u>
Danko, Jamie	Replacement	\$47,628 **	11/26/18-02/04/19
Hutchinstein, Samuel	Replacement	52,137 **	12/10/18-04/01/19
Jumper, Jacqueline	Non-Tenure	49,502 *	11/13/2018
Walsh, Mary	Replacement	47,628 **	01/25/19-06/13/19

\* Revised

\*\* Salary will be prorated - less than full year

C. ELECTION OF TEACHERS – 2018-2019

MOTION: Move that the following professional personnel be appointed as long term per diem substitute on the effective date indicated and at the salary indicated pending completion of appropriate documentation and clearances.

<u>NAME</u>	<u>SALARY</u>	<u>EFFECTIVE DATE</u>
Larkin, Colleen	\$100/Day	11/27/2018



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PERSONNEL CHANGES

PROFESSIONAL

D. EXTENSION OF SUBSTITUTE APPOINTMENTS

MOTION: Move that the full-time substitute teachers listed be extended at their current salaries.

<u>NAME</u>	<u>SALARY</u>
Cuesta, Carolyn *	\$ 47,628
D'Angelo, Jennifer *	47,628
DiCredico, Martha **	47,628
Stubbs, Shannon ****	49,502
Vetter, Gabrielle *	52,137
Wible, Cortney ***	47,628
Zimmerman, Kelly **	48,829

\* Extended through the end of the school year.

\*\* Extended through the end of the third marking period.

\*\*\* Extended through the end of the first semester.

\*\*\*\* Extended through February 28, 2019.

E. MEDICAL LEAVE OF ABSENCE

MOTION: Move that the request for Medical Leave of Absence from the professional employees listed be approved for the effective dates indicated.

<u>NAME</u>	<u>SCHOOL</u>	<u>DATE HIRED</u>	<u>EFFECTIVE DATES</u>
Arose, Caresse	PV	08/31/2015	12/18/18-01/23/19
Charles, Jessica	PW	08/25/2014	10/16/18-11/02/18
Dimitri, Lauren	PV	08/28/2017	12/04/18-12/14/18
Gentner, Nichole	CB	01/28/2015	10/12/18-10/22/18
Houmas, Erin	PW	08/29/2012	12/06/18-01/15/19
Majikas, Alison	MK	09/02/2003	10/16/18-01/24/19
Waldron, Lyndsey	OV	08/29/2016	11/13/18-11/21/18

MINUTES OF THE DECEMBER 20, 2018 ACTION MEETING

PERSONNEL CHANGES

PROFESSIONAL

F. MEDICAL LEAVE OF ABSENCE – EXTENDED

MOTION: Move that the request for an extension for a Medical Leave of Absence from the professional employees listed be approved for the effective dates indicated.

<u>NAME</u>	<u>SCHOOL</u>	<u>PREVIOUS LEAVE</u>	<u>EXTENSION</u>
Jones, Coleen	AF	09/24/18-10/19/18	10/22/18-04/01/19
Killeen, Nicole	PHS W	11/06/18-12/21/18	01/02/19-06/13/19

G. REINSTATEMENT FROM MEDICAL LEAVE OF ABSENCE

MOTION: Move that the following employees be reinstated from their Medical Leave of Absence on the effective date indicated.

<u>NAME</u>	<u>SCHOOL</u>	<u>DATE HIRED</u>	<u>EFFECTIVE DATE</u>
Jones, Rhea	AF	08/28/2006	01/07/2019
Waldron, Lyndsey	OV	08/29/2016	11/26/2018

H. CHILD REARING LEAVE OF ABSENCE

MOTION: Move that the following professional employees be approved for a Child Rearing Leave of Absence for the effective dates indicated.

<u>NAME</u>	<u>SCHOOL</u>	<u>DATE HIRED</u>	<u>EFFECTIVE DATES</u>
Arose, Caresse	PV	08/31/2015	01/24/19-04/01/19
Charles, Jessica	PW	08/25/2014	11/05/18-12/19/18
Dimitri, Lauren	PV	08/28/2017	12/17/18-12/21/18
Gentner, Nichole	CB	01/28/2015	10/23/18-12/10/18
Hanlon, Katie	WP	08/30/2007	12/06/18-06/13/19
Kanowitz, Joanna	AF	08/28/2017	01/02/19-02/04/19

MINUTES OF THE DECEMBER 20, 2018 ACTION MEETING

PERSONNEL CHANGES

PROFESSIONAL

I. CHILD REARING LEAVE OF ABSENCE – EXTENDED

MOTION: Move that the following professional employees be approved for a discretionary extension of their previously approved Child Rearing Leave of Absence. This approval is contingent upon the Administration having discretion to assign the employee to any position, at any building, within the District for which the employee is qualified at the end of the discretionary leave.

<u>NAME</u>	<u>SCHOOL</u>	<u>PREVIOUS LEAVE</u>	<u>EXTENSION</u>
Burow, Melissa	CB	08/22/18-01/24/19	01/25/19-06/13/19
Chuong, Monica	CB	08/22/18-01/24/19	01/25/19-06/13/19
McGee, Megan	AF	11/16/18-01/09/19	01/10/19-01/24/19

J. REINSTATEMENT FROM CHILD REARING LEAVE OF ABSENCE

MOTION: Move that the following professional employees be reinstated from their Child Rearing Leave of Absence on the effective dates indicated.

<u>NAME</u>	<u>SCHOOL</u>	<u>DATE HIRED</u>	<u>EFFECTIVE DATE</u>
Dimitri, Lauren	PV	08/28/2017	01/02/2019
Gentner, Nichole	CB	01/28/2015	12/11/2018
Houmas, Erin	PW	08/29/2012	01/16/2019
McGee, Megan	AF	08/25/2014	01/25/2019

K. GENERAL AND ATHLETIC SUPPLEMENTALS – 2018-2019 SCHOOL YEAR

MOTION: Move that the following individuals be approved for supplemental contracts for the activities and amounts indicated.

GENERAL

Pennsbury High School

Tomaro, Jonathan	Marching Band Asst.	\$1,427.50
FR: Poulton, Shannon	Assistant Dramatics	1,547.00
TO: South, Matthew	Assistant Dramatics	1,547.00
Ivey, Chauncey	Air Force JROTC	3,480.00
MacEachern, James	Air Force JROTC	3,480.00

MINUTES OF THE DECEMBER 20, 2018 ACTION MEETING

PERSONNEL CHANGES

PROFESSIONAL

K. GENERAL AND ATHLETIC SUPPLEMENTALS – 2018-2019 SCHOOL YEAR  
(continued)

ATHLETICS

Pennsbury High School

Winter

D’Agostino, Sarah	Cheerleading V Head Coach	\$2,774.00
Taggart, Jacqueline	Cheerleading JV Head Coach	2,040.00
Walker, Zolton	Basketball Boys’ Varsity Asst. Coach (50%)	1,900.50

M. RESIGNATIONS/TERMINATIONS

MOTION: Move that the resignation of the professional employee listed be accepted on the effective date indicated.

<u>NAME</u>	<u>REASON</u>	<u>DATE HIRED</u>	<u>EFFECTIVE DATE</u>
Pascone, Nicole	Resignation	08/29/2011	01/25/2019

N. ELECTION OF TEACHERS 2018-2019

MOTION: Move that the following professional personnel be appointed teachers, and where indicated, full time substitute teachers for the 2018-2019 school year on the effective dates indicated and at the salary indicated pending completion of appropriate documentation and clearances.

<u>NAME</u>		<u>SALARY</u>	<u>EFFECTIVE DATES</u>
Baehr, Jessica	Replacement	\$52,137 *	01/25/19-06/13/19
Kwortnik, Sarah	Non-Tenure	52,137 **	12/17/2018
McDonald, Amanda	Non-Tenure	52,137 *	01/09/2019
Michael, Carrie	Replacement	47,628 *	01/02/19-6/13/19

\* Salary will be prorated - less than full year

\*\* Salary will be prorated - less than full day

MINUTES OF THE DECEMBER 20, 2018 ACTION MEETING

PERSONNEL CHANGES

PROFESSIONAL

O. EXTENSION OF SUBSTITUTE APPOINTMENTS

MOTION: Move that the full-time substitute teachers listed be extended at their current salaries.

<u>NAME</u>	<u>SALARY</u>
Davis, Jasmyn **	\$47,628
Holden, Erika *	52,137
Stubbs, Shannon ***	49,502
Tkach, Vera ***	50,030

\* Extended through the end of the first semester.

\*\* Extended through March 28, 2019.

\*\*\* Extended through the end of the school year.

P. SABBATICAL LEAVE OF ABSENCE

MOTION: Move that the request for a Sabbatical Leave of Absence from the professional employees listed be approved for the effective dates indicated.

<u>NAME</u>	<u>SCHOOL</u>	<u>REASON</u>	<u>EFFECTIVE DATES</u>
Holm, Francesca	AF	Health *	01/25/19-06/13/19
Majikas, Alison	MK	Health	01/25/19-06/13/19
Wittman, Scott	PW	Health	12/13/18-05/13/19

\* Revision

Q. MEDICAL LEAVE OF ABSENCE

MOTION: Move that the request for Medical Leave of Absence from the professional employees listed be approved for the effective dates indicated.

<u>NAME</u>	<u>SCHOOL</u>	<u>DATE HIRED</u>	<u>EFFECTIVE DATES</u>
Renson, Katelyn	EW	08/25/2014	10/1/18-11/16/18
Jones, Rhea	AF	08/28/2006	12/04/18-1/10/19 *

\* Revision

MINUTES OF THE DECEMBER 20, 2018 ACTION MEETING

PERSONNEL CHANGES

PROFESSIONAL

R. REINSTATEMENT FROM MEDICAL LEAVE OF ABSENCE

MOTION: Move that the following employee be reinstated from her Medical Leave of Absence on the effective date indicated.

<u>NAME</u>	<u>SCHOOL</u>	<u>DATE HIRED</u>	<u>EFFECTIVE DATE</u>
Jones, Rhea	AF	08/28/2006	01/11/2019 *

\* Revision

S. CHILD REARING LEAVE OF ABSENCE

MOTION: Move that the following professional employees be approved for a Child Rearing Leave of Absence for the effective dates indicated.

<u>NAME</u>	<u>SCHOOL</u>	<u>DATE HIRED</u>	<u>EFFECTIVE DATES</u>
Houmas, Erin	PW	08/29/2012	01/16/19-01/24/19
Renson, Katelyn	EW	08/25/2014	11/19/18-12/21/18

T. REINSTATEMENT FROM CHILD REARING LEAVE OF ABSENCE

MOTION: Move that the following professional employees be reinstated from their Child Rearing Leave of Absence on the effective dates indicated.

<u>NAME</u>	<u>SCHOOL</u>	<u>DATE HIRED</u>	<u>EFFECTIVE DATE</u>
Charles, Jessica	PW	08/25/2014	12/20/2018
Houmas, Erin	PW	08/29/2012	01/25/2019 *
Renson, Katelyn	EW	08/25/2014	01/02/2019

\* Revision

MINUTES OF THE DECEMBER 20, 2018 ACTION MEETING

PERSONNEL CHANGES

PROFESSIONAL

U. GENERAL AND ATHLETIC SUPPLEMENTALS – 2018-2019 SCHOOL YEAR

MOTION: Move that the following individuals be approved for supplemental contracts for the activities and amounts indicated.

ATHLETIC

Pennwood

Thomas, Shirley	Intramural #13 (1/4 Split)	\$ 259.75
Hughes, Jessica	Intramural #14 (1/4 Split)	259.75
Ritchie, Mary Anne	Intramural #14 (1/4 Split)	259.75

William Penn

Greiner, Blair	Intramural #1	\$1,039.00
Incollingo, Anthony	Intramural #2	1,039.00
Smith, Alison	Intramural #3	1,039.00
Incollingo, Anthony	Intramural #5 (1/2 Split)	519.50
Kinard Patricia	Intramural #6 (1/2 Split)	519.50
Melnick, Denise	Intramural #7 (1/4 Split)	259.75
Sicilia, Jeanette	Intramural #8 (1/4 Split)	259.75
Szogi, Cheryl	Intramural #9	1,039.00
Miller, Mary	Intramural #10 (1/2 Split)	519.50
Gabriele, Scott	Intramural #11	1,039.00
Balcer, Albert	Intramural #12	1,039.00
Sicilia, Jeanette	Intramural #13	1,039.00
Arndt, Jeffrey	Intramural #31 (1/3 Split)	346.33

A motion was made by Mr. Waldorf, seconded by Mrs. Wachspress and approved with 5 Ayes, 3 Nays (Mr. Palmer, Mrs. Redner and Mr. Schwartz voted Nay) and no abstentions that the Board approve Item V on page 6-12 of the Official Board Agenda.

Vote polled:

Mr. Palmer	-Nay	Mrs. Toy-Dragoni	-Aye
Mrs. Redner	-Nay	Mrs. Wachspress	-Aye
Mr. Sanderson	-Aye	Mr. Waldorf	-Aye
Mr. Schwartz	-Nay	Mr. Kannan	-Aye

Motion was approved 5 – 3 – 0.

MINUTES OF THE DECEMBER 20, 2018 ACTION MEETING

PERSONNEL CHANGES

PROFESSIONAL

V. EMPLOYMENT AGREEMENT – SUPERINTENDENT

MOTION: Move that the Board appoint William J. Gretzula, Ed.D. as the Superintendent of Schools for the Pennsbury School District for a four and one half year term, effective January 1, 2019 and ending June 30, 2023, at an initial annual rate of \$192,000 and that the President of the Board be authorized to execute the final employment agreement on behalf of the Board, upon approval of contractual language by the Solicitor, and that a copy thereof be attached to and made part of the minutes of this meeting. (Appendix C)

A motion was made by Mr. Schwartz, seconded by Mr. Waldorf and unanimously approved with no abstentions that the Board approve Items A through J on pages 7-1 through 7-4 and Items L through Q on pages 7-5 through 7-7 of the Official Board Agenda.

PERSONNEL CHANGES

CLASSIFIED

A. RESIGNATIONS/TERMINATIONS

MOTION: Move that the resignation of employment for the following classified employees be accepted at the effective date indicated.

<u>NAME</u>	<u>DATE HIRED</u>	<u>TERM. DATE</u>	<u>REASON</u>
Grove, Christina Paraprofessional	08/29/2017	01/04/2019	Resignation
Trzcinski, Nancy Paraprofessional	05/04/2001	12/07/2018	Retirement



MINUTES OF THE DECEMBER 20, 2018 ACTION MEETING

PERSONNEL CHANGES

CLASSIFIED

B. LEAVE OF ABSENCE

MOTION: Move that the following classified employee be granted a Leave of Absence at the effective dates indicated.

<u>NAME</u>	<u>LOCATION</u>	<u>DATE HIRED</u>	<u>EFFECTIVE DATES</u>
Wainwright, Lindsay Acct. Clerk	CO	05/12/2015	01/25/2019-3/22/2019

C. LEAVE OF ABSENCE – EXTENDED

MOTION: Move that the following classified employee be granted an extension of her previously approved Leave of Absence at the effective dates indicated.

<u>NAME</u>	<u>LOCATION</u>	<u>PREVIOUS LEAVE</u>	<u>EFFECTIVE DATES</u>
Haupt, Karen P/T Cleaner	MK	10/17/2018-11/30/2018	12/03/2018-01/01/2019

D. REINSTATEMENT FROM LEAVE OF ABSENCE

MOTION: Move that the following employees be reinstated from their Leave of Absence.

<u>NAME</u>	<u>EFFECTIVE. DATE</u>	<u>SALARY</u>
Falkowski, Deborah, RN	11/27/2018	\$24.45/hr.
Hosier, Meghan, P/T Cleaner	10/17/2018	17.47/hr.

E. CHILD REARING LEAVE OF ABSENCE

MOTION: Move that the following classified employee be approved for a Child Rearing Leave of Absence for the effective dates indicated.

<u>NAME</u>	<u>LOCATION</u>	<u>DATE HIRED</u>	<u>EFFECTIVE DATES</u>
Wainwright, Lindsay Acct. Clerk	CO	05/12/2015	03/25/2019-04/23/2019

MINUTES OF THE DECEMBER 20, 2018 ACTION MEETING

PERSONNEL CHANGES

CLASSIFIED

F. CHANGE OF CONTRACT

MOTION: Move that the Board approve the changes of contracts for the following individuals on the date and salary indicated.

<u>NAME</u>	<u>FROM</u>	<u>TO</u>	<u>DATE</u>	<u>SALARY</u>
Cleary, Jacob	P/T Cleaner 4 hr.	Temp. 4 hr. P/T Custodian	11/05/2018	\$19.28/hr.
Graham, Megan	Para. I	Para. II	12/06/2018	20.77/hr.
O'Connor, Ruth Ann	P/T Para. I 3.5 hr.	F/T Para. I 6.5 hr.	11/27/2018	18.54/hr.
Thier, David	Para. I	Para. II	08/22/2018	20.03/hr.

G. PERMANENT EMPLOYMENT

MOTION: Move that the following individuals be appointed at the salary indicated.

<u>NAME</u>	<u>BEG. PROB.</u>	<u>END PROB.</u>	<u>SALARY</u>
Anderson, Donna, F/T Para. II	08/22/2018	11/21/2018	\$19.29/hr.
Cordisco, Nicole, P/T Para. I	08/31/2018	12/03/2018	18.54/hr.
Devlin, Kristin, P/T RN	08/27/2018	11/27/2018	21.85/hr.
Donovan, Jennifer, F/T RN	08/27/2018	11/27/2018	21.85/hr.
Drumheiser, Kenneth, P/T Bus Driver	08/27/2018	11/27/2018	18.54/hr.
Gallagher, Rita, F/T Custodian	08/27/2018	11/27/2018	18.54/hr.
Hetrick, Sean, F/T Custodian	09/05/2018	12/05/2018	18.54/hr.
Hull, Richard, P/T Bus Driver	08/27/2018	11/27/2018	18.54/hr.
Moylan, Maryann, P/T Bus Driver	08/27/2018	11/27/2018	18.54/hr.
Murray, John, P/T Bus Driver	09/11/2018	12/11/2018	18.54/hr.
O'Connor, Ruth Ann, F/T Para.	08/22/2018	11/21/2018	18.54/hr.
Pringle, Jennifer, P/T Sec.	08/17/2018	11/19/2018	18.54/hr.
Robinson, Erin, F/T Para. II	08/22/2018	11/21/2018	19.29/hr.
Santangelo, Kaylyn, F/T RN	08/27/2018	11/27/2018	21.85/hr.
Weinberg, Adam, P/T Bus Driver	08/27/2018	11/27/2018	18.54/hr.
Weissgerber, Rebecca, P/T Para. I	08/22/2018	11/21/2018	18.54/hr.

MINUTES OF THE DECEMBER 20, 2018 ACTION MEETING

PERSONNEL CHANGES

CLASSIFIED

H. SUBSTITUTE STAFF

MOTION: Move that the following individuals be added to the Classified Substitute Staff.

BUS DRIVER

Sytnik, Nicole	\$17.13/hr.
Wilcox, Rose	17.13/hr.

CUSTODIAL

Kunkel, Scott	\$9.00/hr.
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I. STUDENT WORKERS

MOTION: Move that the students be added to the student work force at the salary indicated.

Potter, Dylan	\$7.25/hr.
Rush, Nicholas	7.25/hr.

J. TEMPORARY POSITION

MOTION: Move that the individual listed be approved for the temporary position listed at the salary and effective date indicated.

<u>NAME</u>	<u>EFFECTIVE DATE</u>	<u>SALARY</u>
Serio, Sheila, Paraprofessional I	11/19/2018	\$18.54/hr.

L. RESIGNATIONS/TERMINATIONS

MOTION: Move that the resignation of employment for the following classified employees be accepted at the effective date indicated.

<u>NAME</u>	<u>DATE HIRED</u>	<u>TERM. DATE</u>	<u>REASON</u>
Hurlock, Roland F/T Bus Driver	08/31/16	12/14/18	Resignation
Terrault, Michele Temp. H.R. Records Specialist	10/08/18	12/21/18	Completion of Contract

MINUTES OF THE DECEMBER 20, 2018 ACTION MEETING

PERSONNEL CHANGES

CLASSIFIED

M. LEAVE OF ABSENCE

MOTION: Move that the following classified employee be granted a Leave of Absence at the effective dates indicated.

<u>NAME</u>	<u>LOCATION</u>	<u>DATE HIRED</u>	<u>EFFECTIVE DATES</u>
Hoffman, Virginia PT Cleaner	PW	12/03/13	12/04/18-01/31/19

N. LEAVE OF ABSENCE – EXTENDED

MOTION: Move that the following classified employee be granted an extension of his previously approved Leave of Absence at the effective dates indicated.

<u>NAME</u>	<u>LOCATION</u>	<u>PREVIOUS LEAVE</u>	<u>EFFECTIVE DATES</u>
Kiernan, Randy Bus Driver	CO	10/26/18-11/27/18	11/28/18-01/09/19

O. CHILD REARING LEAVE OF ABSENCE

MOTION: Move that the following classified employee be approved for a Child Rearing Leave of Absence for the effective dates indicated.

<u>NAME</u>	<u>LOC</u>	<u>DATE HIRED</u>	<u>EFFECTIVE DATE</u>
Savitsky, Sarah, HR Records Spec.	CO	03/07/16	* 12/27/18-01/04/19

\* Revision

MINUTES OF THE DECEMBER 20, 2018 ACTION MEETING

PERSONNEL CHANGES

CLASSIFIED

P. PERMANENT EMPLOYMENT

MOTION: Move that the following individuals be appointed at the salary indicated.

<u>NAME</u>	<u>BEG. PROB.</u>	<u>END PROB.</u>	<u>SALARY</u>
Brous, Wendy, P/T School Aide	09/18/18	12/18/18	\$16.96/hr.
Copper, Edward, P/T Bus Driver	08/27/18	11/27/18	18.54/hr.
Franco, Carmen, P/T Cleaner	09/17/18	12/18/18	15.61/hr.
Lee, Stephanie, Secretary/Clerk	09/20/18	12/20/18	18.54/hr.
Santos, Amber, P/T School Aide	09/17/18	12/17/18	16.96/hr.
Sigmon, Stacey, P/T Cleaner	09/14/18	12/14/18	15.61/hr.

Q. TEMPORARY POSITION

MOTION: Move that the individual listed be approved for the temporary position listed at the salary and effective date indicated.

<u>NAME</u>	<u>EFFECTIVE DATE</u>	<u>SALARY</u>
Ross, Gene, Temp. Attendance Officer	01/02/19	\$33.38/hr.

OTHER BUSINESS

Mr. Kannan announced Board Representatives on Board Committees:

Bucks County Technical School – Mr. Sanderson, Mr. Schwartz and Mr. Palmer (alternate)

Bucks County Schools IU and Legislative Committee – Mr. Waldorf

Municipalities:

Falls Township – Mr. Palmer

Tullytown Township – Mrs. Redner

Lower Makefield Township – Mrs. Toy-Dragoni

Yardley Borough – Mr. Waldorf

Finance and Partnership – Mr. Kannan, Mr. Palmer and Mr. Waldorf

Education – Mrs. Toy-Dragoni, Mr. Sanderson and Mrs. Wachspress

Facilities – Mr. Palmer, Mrs. Redner, Mr. Sanderson and Mr. Schwartz

Policy – Mrs. Lawson, Mr. Sanderson and Mrs. Wachspress

Wellness Liaison – Mrs. Toy-Dragoni

## MINUTES OF THE DECEMBER 20, 2018 ACTION MEETING

### OTHER BUSINESS

Mr. Kannan congratulated Dr. Gretzula on the approval of his employment agreement. Dr. Gretzula extended his appreciation and gratitude for the opportunity to continue to lead the Pennsbury School District.

### UPCOMING MEETINGS

- Board Facilities Committee  
5:00 p.m., January 3, 2019 – Superintendent’s Conference Room
- Board Education Committee  
7:30 p.m., January 3, 2019 – Superintendent’s Conference Room
- Board Policy Committee  
5:00 p.m., January 10, 2019 – Superintendent’s Conference Room
- Board Finance Committee  
7:00 p.m., January 10, 2019 – Superintendent’s Conference Room
- Board Partnership/Marketing Committee  
5:00 p.m., January 17, 2019 – Superintendent’s Conference Room
- Action Board Meeting  
7:30 p.m., January 17, 2019 – Fallsington Elementary School Multi-Purpose Room

### SECOND PUBLIC COMMENT

Mr. Kannan opened the floor to second public comment at 10:22 p.m. No one came forward to speak and public comment was closed at 10:22 p.m.

### BOARD DISCUSSION AND COMMENT

Mr. Schwartz voiced his concern regarding the need for additional counselors to help students. Mrs. Redner shared her support for The Peace Center Girls Unlimited Program but reiterated the need for a similar boys’ program. Discussion ensued.

Mr. Sanderson suggested pursuing Pennsbury student research for recommendations for alternate fuel for buses. Mr. Bader, Acting Business Administrator, stated that the decision for the location of the buses is a key factor.

Mrs. Wachspress commented on a photo of Fallsington students performing yoga in the classroom focusing on mindfulness. With increased stress for students, Mrs. Wachspress suggested this as one option to bring calm into their daily lives.

Mr. Kannan thanked everyone for both a productive Executive Session and Board Meeting.

MINUTES OF THE DECEMBER 20, 2018 ACTION MEETING

OTHER BUSINESS

ADJOURNMENT

A motion was made by Mrs. Redner, seconded by Mr. Schwartz and unanimously approved with no abstentions to adjourn the meeting at 10:47 p.m.

Respectfully submitted,

Gary S. Sanderson  
Assistant Board Secretary